



Bus Contribution Program - FAQ's

1. Q How do I book a bus service for 2025?

A Firstly ascertain the service that suits your needs and click on the Trybooking Link that corresponds to that bus service

2. Q Where do I find the Trybooking link?

A All bus services have been designated their own information page on the College website with corresponding timetables and you will find the relevant Trybooking link on this page. This information can be found on the College website under the Enrolment and Tours – Transport tab

3. Q What is the Conveyance Allowance?

A The Department of Education and Training provides financial assistance in the form of a conveyance allowance to help families in rural and regional Victoria with the cost of transporting their children to their nearest appropriate school/campus.

Parents/Guardians have primary responsibility for transporting their children to and from school. This includes the upfront costs associated with travel to and from school and costs not met by transport fare reimbursement, which is available as part of the Conveyance Allowance.

The Conveyance Allowance is a contribution towards transport costs and is not intended to cover the full cost of transporting children to and from school. The Allowance is an acknowledgement of the limited government-provided transport infrastructure available outside metropolitan Melbourne.

4. Q I don't want to pay \$1000 for a Category A bus, what are my options?

A There is the option of catching public transport to school (Category D) and the cost of a MYKI will be fully reimbursed if you satisfy the criteria set out in the Conveyance Allowance guidelines.

5. Q How do I get my MYKI card?

A MYKI application forms will be available from the College reception and on the website early in 2025

i. Complete the application form supplying two legible passport sized photos.

- ii. Bring the completed form into the Front Office to be stamped and signed at the College.
- iii. Once signed and stamped, you are required to take it to Frankston Station with payment, where a Concession Card and Yearly Pass will then be issued.
- iv. Return MYKI tax invoice to the College (eftpos receipt **will not** be accepted)

6. Q Am I eligible for a MYKI reimbursement?

A To be eligible for a MYKI reimbursement, a student must reside 4.8 km or more from the school/campus they attend. This distance is measured as the shortest practicable route from the student's residence to the College.

7. Q How do I get my MYKI reimbursement?

A You need to submit the following paperwork

- i. Conveyance Allowance Application Form
- ii. MYKI Reimbursement Request Form
- iii. MYKI tax receipt issued by the train station

8. Q Why do I need to pay \$500 and get a MYKI for a Category C bus?

A The \$500 goes towards your child being picked up and dropped off within school grounds on a daily basis.

9. Q What is the difference between Category D where no payment is required and the other buses?

A The College manages the number of students allocated to these buses and they drop students into College grounds. Category D is a public bus and it does not come into the College grounds.

10. Q I currently pay for a bus allocation as our student is non-eligible, will I still be able to apply for the bus service?

A Yes, but you will be asked to contribute \$1000.

11. Q Our student lives at two addresses, can they get two buses?

A Yes, however there will be no discount for the second seat and you will need to pay \$1000.

12. Q My child only catches the bus occasionally, do I only pay for the days we use the bus?

A No, you will need to be allocated a full place which will attract payment with no discount

- 13. Q My Year 12 student has their license and will drive?**
- A There has been no parking available for Year 12 students at the College** and it is advised that you arrange alternative transport options. If your child turns 18 through-out the year **NO** refund will be given if they start driving, unless your spot is taken up by another student.
- 14. Q How do I ensure I get allocated to a bus?**
- A** Commitment and deposit of \$100 via the Trybooking link available on the College website. Places will be allocated on a first in first served basis and capacity will be limited.
- 15. Q What happens when I am on the waiting list?**
- A** The waiting list will be managed by the transport team and you will be notified if a vacancy arises
- 16. Q How will I know if my student has been allocated to a seat?**
- A** Once you have successfully booked on Trybooking, you have secured a place on the service for 2025. We will also send out a confirmation email out mid-January before the start Term 1 2025.
- 17. Q I have paid my \$100 deposit, how and when do I pay the balance?**
- A** We will add the remaining bus charge to your fee account.
- 18. Q Can I use another bus if I have something on after school?**
- A** No.
- 19. Q Can I bring friends home on the bus that I am allocated to?**
- A** No.
- 20. Q What happens if I change address?**
- A** Your payment can be transferred to another service provided there is capacity. If there is no capacity, we will reimburse you the charges on a pro rata basis.

Padua College Transport Team

Padua College www.padua.vic.edu.au

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